



UTTLESFORD DISTRICT COUNCIL
COUNCIL OFFICES, LONDON ROAD, SAFFRON WALDEN, ESSEX CB11 4ER
TELEPHONE: (01799) 510510, FAX (01799) 510550
DX 200307 SAFFRON WALDEN, MINICOM (01799) 510429

CHIEF EXECUTIVE: ELIZABETH FORBES

24 December 2002

Dear Councillor

LEISURE (PFI) BOARD MEETING

A meeting of the Leisure (PFI) Board will be held in the Staff Room, Council Offices, London Road, Saffron Walden on Wednesday 15 January 2003 at 10.00 am.

Yours faithfully

ELIZABETH FORBES

Chief Executive

**AGENDA
PART 1**

- 1 Apologies for absence and declarations of interest

PART 2

(Paragraphs 8, 9, 10 and 12 of Part 1 of Schedule 12A of the Act)

- 2 Minutes of the meeting of the Leisure Board held on 14 November 2002
- 3 Matters arising from Leisure Board meeting held 14 November 2002
- 4 Update on Progress
 - Lord Butler Handover
 - Dunmow
 - Stansted
- 5 Naming of Stansted Centre
- 6 Monitoring of the PFI Contract
- 7 Any other items which the Chairman considers to be urgent
- 8 Date and time of next meeting

To: Councillors R A E Clifford, R J Copping, A J Ketteridge and A R Row

Lead Officer: Elizabeth Forbes
Project Manager Kathy Chapman
Committee Officer Linda Bunting Page 1